

Construction Company IT Budget Checklist

A practical worksheet for Las Vegas construction firms reviewing managed IT, cybersecurity, Microsoft 365, backup, hardware, field devices, jobsite connectivity and business continuity costs.

USE THIS BEFORE

- Budget season
- Provider review
- Quarterly technology planning
- Cyber insurance renewal
- New jobsite setup

HOW TO USE IT

Mark each item that needs budget, assign an owner and note whether the cost is recurring, annual, project-based or reserve. Review the checklist quarterly so spending follows the business plan instead of the next emergency.

Download and use this with the full budget planning guide

itsupportnv.com/it-resources/construction-it-budget-checklist/

CTA: Schedule a Technology Review

Checklist: Support, Security and Productivity

Check items that need budget, attention or ownership. Use the blank line in each row for amount, owner or notes.

Managed IT

- Help desk coverage and response expectations
- Monitoring, patching and proactive maintenance
- Documentation, vendor coordination and quarterly planning

Cybersecurity

- MFA, endpoint protection and email security
- Firewall, password and admin account review
- Security awareness for wire fraud and vendor impersonation

Microsoft 365

- License levels, inactive users and shared mailboxes
- Teams, SharePoint, OneDrive and external sharing
- Retention, backup and security settings

Backup / Business Continuity

- Microsoft 365, server, cloud and app backup coverage
- Restore testing, alerts and recovery expectations
- Internet, vendor and device dependencies

Hardware Lifecycle

- Workstations, laptops, monitors, docks and printers
- Device age, warranty and replacement timing
- Reserve budget for failures and growth

Field Devices

- Tablets, rugged cases, hotspots, chargers and mobile plans
- Mobile device management and remote wipe
- Support path for field users and temporary workers

Checklist: Field, Network, Access and Risk

Check items that need budget, attention or ownership. Use the blank line in each row for amount, owner or notes.

Jobsite Connectivity

- Temporary internet, cellular backup and Wi-Fi coverage
- Project trailer setup, vendor ownership and outage contacts
- Bandwidth needs for drawings, photos, RFIs and project platforms

Firewall / Network / Wi-Fi

- Firewall, switch, access point and battery backup refresh
- Firmware updates, warranty status and security review
- Guest Wi-Fi and vendor access separation

Cloud File Access / Permissions

- Project folder structure and SharePoint ownership
- Employee, subcontractor, owner and vendor access
- Backup or retention approach for critical project files

Cyber Insurance Readiness

- MFA, endpoint, backup, email security and incident contacts
- Evidence needed before applications or renewals
- Security gaps needing budget before renewal season

Onboarding / Offboarding

- New user setup, licenses, devices and access
- Departing employee access removal and data handoff
- Standard process for seasonal, field and office roles

Annual Projects / Reserve

- Office moves, jobsite setup, migrations and network refresh
- Security improvements, SharePoint cleanup and server retirement
- Urgent fixes, growth and unplanned replacements

Simple Budget Framework

Budget area	What to capture	Review timing
Recurring monthly costs	Managed IT, security tools, backup, Microsoft 365, monitoring and documentation.	Quarterly and before renewal
Annual renewals	Software, warranties, cyber insurance, domains, vendors and construction platforms.	60-90 days before renewal
Project costs	Jobsite setup, office moves, network refresh, migrations and security improvements.	Annual planning and before changes
Reserve budget	Urgent replacement, growth, hiring, field device damage and unplanned security work.	Quarterly with leadership visibility

QUARTERLY REVIEW PROMPTS

- Which devices or systems are aging out?

- Which renewals are coming in the next 90 days?

- Which field or jobsite issues slowed work recently?

- Which security gaps would be hard to explain after an incident?

- Which project should be budgeted before it becomes urgent?

Need help prioritizing the checklist?

Nevada IT Support helps Las Vegas construction firms turn IT spending into a practical roadmap.

itsupportnv.com/technology-gap-review/